

Internal Control – your best ally

Using Meycor COSO AG to assess and audit an organization's internal control

1. Objective

- Highlight the relevance of Internal Control in the management of any entity and the need to identify internal control issues that can be improved.
- Help in the training of the personnel in charge of auditing processes within the company.
- Show the internal control as a system designed to provide reasonable assurance in the achievement of the organization's objectives.
- Analyze the essentials of international standards on the subject: COSO and COBIT as applications for Information Technology.
- Identify the control requirements demanded by regulatory bodies, both national and international, regarding the activity of private and public companies.
- Highlight the usefulness of the MEYCOR COSO AG software as a methodology to assist in the documentation process and to assess the control environment in an organization, whether partially or fully.

2. Content

PART 1 (8 hours)

✓ **Conceptual foundations of internal control**

- Management and internal control.
- What is internal control?
- Why do we need to assess the internal control?
- Who should perform the assessment?
- Tools to get acquainted with the internal control: interviews, questionnaires, flowcharts, inspections.
- Importance of the documentation in the knowledge of the internal auditor.
- Evidence of sufficient and competent auditing.
- Work Papers.

✓ **Legal and regulatory framework**

- Overview of the current events that determined a strengthening of the corporate governance practices, risk management and internal controls.

- Regulations on the subject issued by regulatory bodies.
- The crisis of the original internal control paradigm.
- Its effectiveness to reduce the “blue collar” violations but not the “white collar” ones.
- New Internal Control paradigms:
 - COSO – ERM
 - Sarbanes – Oxley Act 2002
 - Basel II

Their impact on the company and the internal audit.

✓ COSO model analysis

- Definition of the main issues to be considered.
- Organization's objectives and goals.
- Internal Control components.
- Relationships between objectives and components.
- Roles and responsibilities of each member of the organization.
- Criteria to determine whether the internal control is effective or not.

PART 2 (16 hours)

✓ MEYCOR COSO AG Usage

- Alternative approaches for assessing the internal control system.
- Application of traditional assessment tools.
- MEYCOR COSO AG features
- Usefulness of having a tool available to assist in the process of regularly and proactively assessing the internal control system.
- Automation in comparison to other assessment options.

✓ Assessment module for the internal control system

- Results expected from the use of MEYCOR COSO AG.
- Project Organization.
- Identification of the organizational structure, the business processes and their assignment.
- Assessment of components, risks and control activities using:
 - General Questionnaires.
 - Detailed questionnaires for processes and sub-processes.
 - Quantitative risk analysis.
- Compliance testing.
- Issuing reports.
- Generating Risk Maps.

✓ **Audit module**

- Creation of an Audit Project.
- Managing resources.
- Determining the different stages of the process.
- Creating work papers.
- Generating a final report.

✓ **Practical case**

- Practical exercise customized for the company or organization.

3. Additional information

✓ **Profile of the attendees**

- This course is addressed to Internal Auditors or Internal Control responsables in charge of assessing the effectiveness of the control systems in an organization or company.
- This course can also prove useful to executives, IT managers and technical personnel that wish to drill down on these issues.

✓ **Length**

- The course has a total duration of 24 Hours, distributed in 3 days.

✓ **Methodology**

- The course is offered either in the morning or in the afternoon in .
- Groups are limited to a maximum of 10 attendees in order to encourage participation and effective contributions from all of them.